

भारत सरकार / GOVERNMENT OF INDIA  
अंतरिक्ष विभाग / DEPARTMENT OF SPACE  
यू. आर. राव उपग्रह केंद्र / U.R. RAO SATELLITE CENTRE  
वित्त एवं लेखा / FINANCE & ACCOUNTS

सं /No. URSC/ACCTS/NTRP/2024

Feb 26, 2024

परिपत्र / CIRCULAR

**Sub: Remittance of Non-Tax Receipts through NTRP (Bharatkosh) to  
URSC - reg.**

The Non-Tax Receipt Portal (Bharatkosh) is the initiative of O/o Controller General of Accounts, M/o Finance, Government of India to provide one stop services to deposit any fees/fine/other receipts into the Government Account. It converges all the Civil Ministries/Departments of Government of India. It aims to provide 24X7 electronic services to deposit the money into Government Account using internet based payment technologies to the users at the door step through the web based portal. Accordingly, the roll out of Non-Tax Receipt Portal (Bharatkosh) for remittance of Non-Tax Receipts to URSC is being implemented w.e.f 26.02.2024.

In pursuance of the mandate, Serving/Retired employees, Suppliers/ Service Providers, Apprentices, Contract staff and other Stakeholders are hereby directed to remit the Non-Tax Receipts through NTRP (Bharatkosh) only. A detailed SOP (Annexure-I) and list of Purposes (Annexure-II) in respect of F&A(C) and SOP (Annexure-III) and list of Purposes (Annexure-IV) in respect of F&A(P) are enclosed for reference and compliance.

In this regard, all the stake holders may kindly take note of the instructions and make use of NTRP portal to actively promote and encourage digital transactions as part of Digital India initiative.

This has the approval of the Competent Authority.

  
26/02/2024  
Accounts Officer[Bills]

Encl: a/a

सेवा में / To:

1. All the employees & Contract Staff through 'SAMWAD'/URSC Internet Website
2. All the Retired Employees through Pensioner's Forum
3. Purchase Division to include the instructions in POs regarding remittance of SD/PBG/MBG/ABG through NTRP

**CFKI:**

निर्देशक, यू.आर.एस.सी/लियोस / Director, URSC/LEOS

नियंत्रक, यू.आर.एस.सी / Controller, URSC

## SOP for quick remittance of Non-Tax Receipts to URSC via NTRP (Bharatkosh)

Visit Bharatkosh website: <http://bharatkosh.gov.in>

**Home > Quick Payment > Ministry/Department:** (Select from Dropdown)

**038 SPACE > Purpose** (List of purposes provided in Annexure II):

Select relevant Purpose from the Dropdown > Click on **Next** button.



Select from Dropdown: **060493-Head, Accounts & IFA, ISRO Satellite Centre**

**PAO, URSC(C) > Select from Dropdown:**

**200971 DDO, Sr.Accounts Officer, URSC(C) > Type Amount > Type Remarks >**

Type Captcha and click on **Add**.

Check the correctness of the details appearing on the screen and click on **Next** button.



**Depositor's Details:** Fill the mandatory details and click on **Next** button.

Check the correctness of the details appearing on the screen and click on **Confirm** button.



**Payment Gateway:** Select one of the bank payment gateway

Select Mode: Net Banking/Debit Card/Credit Card/UPI and Enter Captcha



Tick to confirm for the payment and click on to **Pay** button.



Enter Card details/Login with net banking and submit the payment.

Payment confirmation appears **Successful** on the screen.



For transaction receipt click on blue colour hyperlink (transaction ref no.) to get transaction

receipt and Challan. **Immediately after remittance is made to URSC through**

**NTRP, an e-mail to this effect shall be sent mandatorily to**

**[centrebills@ursc.gov.in](mailto:centrebills@ursc.gov.in) for further action at Finance & Accounts, URSC.**

For detailed SOP (Registered Users) Follow the link

<https://bharatkosh.gov.in/pdf/UserGuideBharatkosh.pdf>

**Annexure II****LIST OF PURPOSE PERTAINING TO F&A(C)PAO-060493**

<b>Sl. No.</b>	<b>Description</b>	<b>Functional Head</b>	<b>Section to be contacted @ URSC(C)</b>
1	CHSS Lifetime Contribution/ Subscription	142500102090000	AO, CHSS
2	Deduct Recoveries Overpayments	340200911000070	AO, Bills AO, C&MG
3	Departmental Handling Charges	142500102060000	SAO(C)
4	Deposit for work done for Public Bodies or Private Individuals	844300117000000	SAO(C)
5	Earnest Money Deposit/Security Deposit	844300103020000	AO, Bills AO, C&MG
6	Encashment of PBG due to breach of contract	142500102280000	AO, Bills AO, C&MG
7	Examination Revaluation Fees	142500102320000	AO, Bills
8	Fee from Right To Information (RTI) Act	007060118000000	AO, Bills
9	Fellowship/Research Grant from Scientific Organizations (CSIR/SERB/DST etc)	865800101000000	SAO(C)
10	Fixed Transport Charges/Travel Cards Charges Recovery	142500102170000	AO, Bills
11	Forfeiture of SD/EMD	142500102270000	AO, Bills AO, C&MG
12	Guest House Room Receipts	142500102100000	AO, Bills AO, PR
13	Interest from Unspent Balances by Grantee Institution	142500801010000	AO, Bills SAO(C)
14	ISRO/DOS Space Infrastructure Usage Charges	142500102350000	Technology Transfer and Industry Coordination Division, MISA
15	Levy of Compensation for Delay of Work by Contractors	142500102250000	AO, C&MG
16	Library Dues	142500102300000	LIBRARY
17	Licence Fee Deposit	142500102110000	AO, Bills
18	Liquidated Damages (LD) Recovery	142500102180000	AO, Bills
19	Loss/Damage of ID Cards/CHSS Cards/Pensioners Cards	142500102290000	AO, Bills ADO, CHSS
20	Miscellaneous- Other	142500800000000	AO, Bills
21	Other Scientific Receipts	142500102050000	AO, Bills
22	PAO SUSPENSE	865800101000000	SAO(C)
23	Penal Interest recoveries against LTC/TA	142500102240000	AO, TA/LTC
24	Recruitment/Application fee	142500102140000	AO, RMT
25	Rent Recovery from Commercial Establishments	142500102120000	AO, Bills

26	Royalty and Technology Transfer Fees	142500102030000	Technology Transfer and Industry Coordination Division, MISA
27	Sale of Scrap Materials	142500102080000	PSO, Stores AO, Bills
28	Satellite Building Services	142500102190000	Technology Transfer and Industry Coordination Division, MISA
29	Study Cases Not Fulfilling Bond Obligation	142500102260000	ADO, Estt AO, Salary
30	Tender Documents – Sale	142500102130000	C&MG AO, Bills
31	Testing Services of Satellite for Commercial Establishments	142500102200000	Technology Transfer and Industry Coordination Division, MISA AO, Bills
32	Training Charges/Fees	142500102360000	HRD
33	Unclaimed Deposits	007500101000000	C&MG AO, Bills

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**Home > Quick Payment > Ministry/Department:** (Select from Dropdown)

**038 SPACE > Purpose** (List of purposes provided in Annexure II):

Select relevant Purpose from the Dropdown > Click on **Next** button.



Select from Dropdown: **060727-Head, Accounts & IFA, ISAC (IRS Project)**

**PAO, URSC(P)** > Select from Dropdown:

**205800 DDO, Sr. Accounts Officer, URSC(P)** > Type Amount > Type Remarks >

Type Captcha and click on **Add**.

Check the correctness of the details appearing on the screen and click on **Next** button.



**Depositor's Details:** Fill the mandatory details and click on **Next** button.

Check the correctness of the details appearing on the screen and click on **Confirm** button.



**Payment Gateway:** Select one of the bank payment gateway

Select Mode: Net Banking/Debit Card/Credit Card/UPI and Enter Captcha



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receipt and Challan. **Immediately after remittance is made to URSC through**

**NTRP, an e-mail to this effect shall be sent mandatorily to [saop@ursc.gov.in](mailto:saop@ursc.gov.in) for further action at Finance & Accounts, URSC.**

For detailed SOP (Registered Users) Follow the link

<https://bharatkosh.gov.in/pdf/UserGuideBharatkosh.pdf>

**Annexure IV****LIST OF PURPOSE PERTAINING TO F&A(P) PAO-060727**

<b>Sl. No.</b>	<b>Description</b>	<b>Functional Head</b>	<b>Section to be contacted @ URSC(P)</b>
1	Deduct Recoveries of Overpayments (Revenue)	340200911000070	SAO (P)
2	Deposit for work done for Public Bodies or Private Individuals	844300117000000	SAO (P)
3	Departmental Handling Charges	142500102060000	SAO (P)
4	Earnest Money Deposit/Security Deposit	844300103020000	AO Bills (P), SAO (P)
5	Encashment of PBG due to breach of contract	142500102280000	AO Bills (P), SAO (P)
6	Forfeiture of SD/EMD	142500102270000	AO Bills (P), SAO (P)
7	Liquidated Damages (LD) Recovery	142500102180000	AO Bills (P) ,SAO (P)
8	Other Scientific Receipts	142500102050000	SAO (P)
9	Unclaimed Deposits	007500101000000	SAO (P)